



NORTHERN CALIFORNIA

TOURNAMENT POLICIES AND PROCEDURES

November 2024

DUTIES, RESPONSIBILITIES AND OBLIGATIONS

Scheduling of events

Priority in scheduling will be in the following order:

- Section Championships (See Section VIII)
- Section Pro-Pro Events
- Multi-Day Pro-Amateur Events
- Pro-Amateur Events
- Special Interest Events (Senior and Assistant Associate Divisions and Chapter Events)
- Other Pro Only Events

Priority in scheduling pro-amateur events will be at the discretion of the Tournament Committee and under the following guidelines:

- Past History
- Purse Size
- Rate Request Received 4
- Geographical Limitation (60 miles unless agreed upon by the Host Professionals)

The Tournament Committee may assign one member of the committee to be the Tournament Liaison directly responsible for the administration of a designated tournament. The duties of the Liaison will include;

- Communication with other Tournament Committee Members
- Coordination with Section Office
- Coordination with Host Professional

Women's course length should be set to between 78-85% of men course length, dependent on course characteristics. The tournament Director and Committee Liaison will determine the appropriate length based on course characteristics.

- Tournament Budgeting
- Scorecards
- Pairings
- Food and Beverage Coordination
- Sponsorship Coordination
- Pairing of players
- Payment of tournament Purse
- Point List
- Distribute tournament results to all participants
- Financial report to Tournament Committee for each event.

SANCTIONED EVENTS

Any NCPGA Member or Associate competing in an un-Sanctioned Event that conflicts with an NCPGA competition, within the boundaries of the NCPGA Section, shall be subject to Fines and/ or Suspension. The Section Tournament Policies and Procedures address the possible penalties in detail. Suspension from tournament activity for three months and fined \$100 unless approved in advance by either the NCPGA Tournament Director or the Tournament Committee Chairperson. A second offense will result in a six-month suspension and a \$200 fine. Such suspensions shall be imposed by the NCPGA Section Board of Directors.

SECTION EVENTS

Any NCPGA Member or Associate competing in a non-Section Event that conflicts with an NCPGA competition within the boundaries of the NCPGA Section shall be subject to Fines and/ or suspension. Suspension from tournament activity for three months and fined \$100 unless approved in writing in advance by either the Tournament Director or the Tournament Committee Chairperson. A second offense will result in a six-month suspension and a \$200 fine. The NCPGA Section Board of Control shall impose such suspensions based on facts and recommendation from the Tournament Chair or his designee. Each Member of the NCPGA is personally responsible for knowing if an event has been deemed a Section Event.

DUTIES AND OBLIGATIONS OF PARTICIPATING PROFESSIONALS

VIOLATIONS AND CONDUCT DURING AN NCPGA SANCTIONED OR SECTION EVENT CONSTITUTING CONSIDERATION OF A FINE

The following section of The PGA of America Section Tournament Policy in the Code of Ethics Bylaws and Regulations governs our policy on Discipline, Penalties, and Appeals.

Each PGA of America Member or Associate Participant (“Participant”) in a Section golf tournament acknowledges the right and authority of the Section to (i) fine and suspend from tournament play; and/or to (ii) fine and permanently bar the Participant from Section tournaments. Any Participant in a Section Event hereby releases the PGA of America Section, the PGA of America, the PGA Tournament Corporation, Inc., rules officials, each director, officer, member, employee, agent or representative of any of the foregoing jointly and severally, individually and in their official capacity, of and from any and all claims, demands, damages and causes of action whatsoever, in law or equity, arising out of or in connection with any such decision or action by the Section, PGA of America or any appellate body.

Fines are due and payable within thirty (30) days unless the Participant has made a written appeal. Should the appeal be denied, the fine will be due and payable within thirty (30) days of such denial of appeal; and the Participant will be ineligible to participate in any Section tournament and any other PGA of America tournaments and the tournaments of any other PGA Section until said fine is paid in full.

Advanced Notification of Proposed Disciplinary Action

Except for penalties under the Rules of Golf and for “Minor Penalties” (as hereafter defined), any Participant subject to disciplinary action or penalty defined as a “Major Penalty” shall first be notified of such proposed action in writing. Such notice may be presented to the Participant by a tournament official. Within thirty (30) days from the receipt of the notice, the Participant shall submit to the Section Tournament Director or the Section Executive

Director such facts or evidence of mitigating circumstances as may apply. Within thirty (30) days of receipt of such information from the Participant, the Section Tournament Director or the Section Executive Director shall notify the Participant in writing of the imposition of the proposed disciplinary action or penalty, or that the proposed action has been dismissed. After the imposition of any penalty hereunder, the Participant shall have the right to appeal to the Section Board of Inquiry as set forth in Section E herein.

Rules of Golf

Any Participant in a Section tournament who breaches the Rules of Golf of the United States Golf Association or Local Rules in effect for the conduct of such event shall be subject to the penalties provided in such Rules as well as any other penalties imposed by the Section consistent with this policy. The decision of the Section Rules Officials/ and/or the Section Tournament Committee with respect to such Rules breach shall be final and conclusive.

Conduct Unbecoming a Professional

Any Participant deemed guilty of conduct unbecoming a professional while participating in a Section tournament or in activities related thereto (e.g. practice rounds, hospitality events, etc.) shall be subject to fine, suspension and/or permanent disbarment from Section tournament play as provided in this policy. A fine of \$100 shall be levied for the first offense. A fine of \$150 shall be levied for the second offense, and a prohibition from participating in Section Events for one year shall be levied for the third offense. Any Participant that is found guilty of more than three offenses for conduct unbecoming a professional charge may, at the sole discretion of the Section, be permanently prohibited from participating in all Section and PGA of America tournaments and also may be subject to PGA of America Code of Ethics charges. Notwithstanding the foregoing, the Section reserves the right to pursue Code of Ethics charges against any PGA Member/Associate for conduct charges related to the conduct of any Participant at Section golf tournaments and related events at the sole discretion of the Section in compliance with the procedures for Code of Ethics hearings as set forth in this Article II of the Bylaws.

Classes of Penalties for Section Tournament Offenses

MINOR PENALTIES. A Minor Penalty is a fine of not more than \$150 and/or suspension from tournament play for two or less tournaments. A Minor Penalty may be imposed by the Section tournament officials responsible for the conduct of the tournament.

MAJOR PENALTIES. A Major Penalty is a fine in excess of \$150, suspension from tournament play for more than three tournaments, and/or permanent disbarment from Section tournament play.

APPEALS

MINOR PENALTIES. Appeals from Minor Penalties shall be to the Tournament Committee Chairperson (or his/her designee). Such an appeal may be in writing or oral. Such an appeal shall be received by the Tournament Committee Chair no later than thirty (30) days subsequent to the infraction. The Tournament Committee Chair shall render the decision on appeal in writing within thirty (30) days of the receipt of the appeal and submit a final report to the Section Executive Director. The Section Executive Director shall submit this final report to the Association General Counsel. Such a decision shall be final. Notwithstanding the foregoing, in the event that the Section determines that it would prefer that a Minor Penalty shall be submitted to the Board of Control for a hearing in lieu of action by the Section, then the Section Board of Inquiry will follow the same procedures set forth herein for all matters submitted to the Board of Control for Code of Ethics procedures.

MAJOR PENALTIES. Within thirty days from the date of notification of a Major Penalty, the Participant may submit a written appeal to the Section Board of Inquiry. Failure to file such an appeal shall be deemed conclusively to be an admission of the charges specified in the notification. Thereafter, the Section Board of Inquiry will prepare a report of the matter to the Board of Control and the matter will be set for a hearing before the Board of Control in accordance with all applicable procedures set forth herein for ethics appeals heard by the Board of Control. The Board of Control shall hear the appeal either at the next regularly scheduled Board of Control hearing or at an expedited meeting that may be held in person or via conference call at the discretion of the Chair of the Board of Control. The decision of the Board of Control shall be final. An appeal shall operate to stay the effective date of any penalty, except suspension from a Section tournament then in progress or scheduled for the calendar week in which the alleged violation occurred, until after a final decision on the appeal.

All fines must be paid within thirty (30) days from the imposition of the fine, or in the event of an appeal, within (30) days from the decision rendered by the Board of Control in the event the Board of Control upholds the findings of the Tournament Committee Chair.

NCPGA PLAYER POINT SYSTEM

The Tournament Committee shall develop and administer a comprehensive point system for the purpose of identifying the Section Player of The Year. The point system may also be used as a basis for eligibility in any Special Events the Section may develop or participate in. The Point System shall be described in detail in the NCPGA Tournament Policies and Procedures.

Member Professionals competing in Designated Section Tournaments are awarded points according to the approved Player Point System.

Points to be awarded to the top competitors per event based on the following point's schedule. The Section Stroke Play Championship and Section Match Play Championship are double point events. The points for the Northern California Open will be awarded as double points for members who qualify and finish 54-holes, *based upon their finish position against the total field, not against other PGA Members* and single points will be awarded for those NCPGA members who complete 36-holes *based upon their finish position against the total field, not against other PGA Members* but do not qualify to advance to the final round.

Players advancing in the PPC and PGA Championships will be awarded Bonus Points based on their performance. The following points will be awarded to NCPGA Professionals who make the cut based on their finish position.

Place	Stroke Event	Match Event	Place	PPC & PGA Champ Bonus Points
	Total Pts	Total Pts		Total Pts
1	124	124	1	248
2	113	113	2	226
3	107	102	3	214
4	101	101	4	202
5	95	85	5	190
6	89	84	6	178

7		83		83		7		166
8		77		82		8		154
9		72		56*		9		144
10		67		55		10		134
11		63		54		11		126
12		59		53		12		118
13		56		52		13		112
14		53		51		14		106
15		51		50		15		102
16		49*		49		16		98
						17		96
						18		94
*Points are reduced by one (1) point for each place down to 64th place.						19		92
						20		90
						CUT		50

C. The point list is based on the Tournament Calendar year.

D. If a Designated Section 18-hole Tournament that is a point event is reduced to 9 holes because of inclement weather or unforeseen circumstances, the purse will be pro-rated and awarded but no POY points will be awarded.

SECTION CHAMPIONSHIPS

STROKE PLAY CHAMPIONSHIP

The Stroke Play Championship will be used for qualifying for the PGA Professional National Championship, using the total score of the event. Entries for the PGA Professional National Championship must be done through the NCPGA Section Office. Ties will be broken by a sudden victory playoff.

Deadline dates will be established in accordance with the requirements of the PGA Professional National Championship deadline.

1. Life Members must have been club professionals for a minimum of 10 years to be eligible for PGA Professional National Championship qualifying. by the Pro Series/MPQ. If a player on the POY list decides not to play, the next player on the list is selected. There must be 32 players selected from the POY list.
2. The qualifying round will be 18 holes and a point event. In the event of inclement weather, when completing 18 holes is not possible, if 9 holes are completed by all players, those 9-hole scores would be used as the Match Play qualifying scores, with qualifying spots pro-rated from each side (depending on size of each 9-hole field). In the event the Match Play qualifier is cancelled entirely or cannot be completed because of inclement weather, the qualifying round will be scheduled for the first day of Match Play.
3. The defending champion may participate in the qualifying round without losing his/her exemption for the championship.
4. Ties for qualifying spots will be broken by sudden death playoff. Ties for seeding will be broken by scorecard playoff in accordance with Appendix I of the Rules of Golf.
5. The size of the field and number of days of the tournament will be determined by the Tournament Committee.
6. The Match Play Champion will be given an exemption to the PGA Tour Barracuda Championship.
7. If an opponent withdraws from the Match Play Championship at any point after beginning the first hole of Round 1 for any reason other than those related to an emergency or an injury, they will forfeit the Player of the Year points and purse monies earned during the Championship proper.

MATCH PLAY CHAMPIONSHIP

The Top 31 players from the previous year's POY list will be seeded in order from 2-32. The remainder of the 64-player field will be seeded by the Pro Series/MPQ. If a player on the POY list decides not to play, the next player on the list is selected. There must be 32 players selected from the POY list.

The qualifying round will be 18 holes and a point event. In the event of inclement weather, when completing 18 holes is not possible, if 9 holes are completed by all players, those 9-hole scores would be used as the Match Play qualifying scores, with qualifying spots pro-rated from each side (depending on size of each 9-hole field).

In the event the Match Play qualifier is cancelled entirely or cannot be completed because of inclement weather, the qualifying round will be scheduled for the first day of Match Play.

The defending champion may participate in the qualifying round without losing his/her exemption for the championship.

Ties for qualifying spots will be broken by sudden death playoff. Ties for seeding will be broken by scorecard playoff in accordance with Appendix I of the Rules of Golf.

The size of the field and number of days of the tournament will be determined by the Tournament Committee.

The Match Play Champion will be given an exemption to the PGA Tour Barracuda Championship.

If an opponent withdraws from the Match Play Championship at any point after beginning the first hole of Round 1 for any reason other than those related to an emergency or an injury, they will forfeit the Player of the Year points and purse monies earned during the Championship proper.

Senior NORTHERN CALIFORNIA OPEN CHAMPIONSHIP

The championship will consist of two competitions:

Senior Northern California Open Championship

- (1) Senior NCO Champion
- (2) Senior NCO Amateur Champion

The following classifications will be exempt from qualifying, should qualifying be necessary:

- (a) All PGA Members and Associates in good standing (Except A-3's) 50 years or older
- (b) NCGA/SCGA Amateur Members 50 years or older with a 3.4 index or less

There may be open qualifying for Non-Exempt players for a limited number of spots. This will be determined annually by the NCPGA Tournament Director and Committee.

CLUB TEAM CHAMPIONSHIP

Eligibility: Team members must be employed at the same facility. Employment is defined as the employer reflected in the PGA of America membership record. A facility may have more than one team in the field.

Eligibility and format of the tournament will be at the discretion of the Tournament Committee. PRO-SCOTCH CHAMPIONSHIP

SENIOR-JUNIOR CHAMPIONSHIP

Format: 36 holes: Four-ball AM, Scramble PM.

Any NCPGA Member or associate may choose a fellow NCPGA Member or associate as his/her partner.

Three age groups-under 50, 50-64, 65 and up.

Tees to match age group, three sets total.

Teams must consist of two players from different age groups e.g. a 55-year-old could

Team up with a 66-year-old.

with a 66-year-old.

One purse, one skin game.

OTHER EVENTS

HANNA-WEHRMAN and STAEDLER-JETTER CUP MATCHES

NCPGA vs. NCGA - The Hanna-Wehrman Cup Team shall consist of the top 10 Players available from the points list at the time of the event. The Staedler-Jetter Cup Team shall consist of the top 10 Players available from the Senior Division points list plus the top 4 Super Senior Players. The Teams shall be joined by the President of our Section who will either (a) choose to be a Team Captain, (b) choose to be a Team Captain and appoint a Co-Captain, or (c) appoint both a Captain and Co-Captain. The Captain or Co-Captain can either be playing or non-playing; playing Captain/Co-Captain must qualify as a player via the points list for their Division. If there is a cancellation from the Team prior to the day of the event, the next Player(s) on the points list shall be contacted to participate.

If a uniform has been purchased for a Team Member and he/she cancels from the competition, then he/she must reimburse the Section Office for the cost of the uniform.

TOUR EXEMPTIONS – SUBSTITUTIONS

Available to the following players:

Nor Cal PPC Section Champion – Receives Exemption into National Professional Championship

Match Play Champion – Receives Exemption into Barracuda Championship

Player of the Year – Receives Exemption in Procore Championship

SUBSTITUTIONS

In the case when awarded qualifiers are not able to accept any Tour exemption, the exemption(s) will be awarded to the next eligible member on the Player of the Year point list.